



Bolton High School Band

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Memorandum

TO: Band Members and Parents

FROM: D. Chipman

DATE: September 06, 2011

RE: Band Jacket Orders

This memo is to inform you that band jackets will be made available to interested band members. We will begin taking orders on the date of this letter and will place the final order with the Neff Company on **Sept. 30**. I want to make it clear that this is an optional purchase and I do not expect every student to buy one. To those interested students and parents, there are two payment options when ordering; **(1.)** complete the order form and enclose the full payment of **\$ 120.00**. Credit Cards can also be accepted for the full amount only. **(2.)** complete the order form and enclose a deposit of \$60.00, with the balance due upon the delivery of the jacket. Delivery will be in early-mid November.

Again, I have set **Friday, Sept. 30** as the deadline for turning in orders and payments. This will be the only time this year that we place jacket orders, so if you want one, the time is now! Jackets will be delivered to the school in approx. 5 - 6 weeks. If you have any questions, please contact me.

Note: I will have a jacket in each size available for students to try on. Please do not circle a size before being fitted. When sizing, we will allow for growth !

MAKE CHECKS PAYABLE TO: THE NEFF COMPANY

